



Notifiable electrical work descriptors Guidance for CPS registrants



This guide has been prepared as a result of feedback from Competent Persons Scheme Operators and enterprises that are registered with the scheme operators. The aim of the guide is to simplify the choice of notifiable works as well as enabling all electrical scheme operators to give a consistent message to reduce confusion in the industry.

This guide is in two parts, the first part lists the twelve work descriptors to be used with a brief explanation below of when the descriptor should be used. Part two of this guide is based around five common scenarios that list the descriptors to be used when a number of different work activities are undertaken.

It is important to remember that you are not required to notify every work activity individually if the main work activity will cover the works undertaken.

1. Circuit alteration or addition in a kitchen/special location

This is to be used for alteration or addition in a kitchen/special location, for example the installation of an additional socket-outlet in a kitchen or the alteration of a shower circuit within a location containing a bath or shower. Selection will exclude descriptors 4 & 6.

2. One or more new circuits

This is to be used for installing one or more new circuits within an installation, for example installing a shower or cooker supply or adding new circuits due to an extension on a dwelling. Selection will exclude descriptors 4 & 6.

3. Replacement consumer unit

This is to be used when replacing the consumer unit; this may also include the replacement of the meter tails. Selection will exclude descriptor 6.

4. Rewire of all circuits

This is to be used where a rewire of all circuits has taken place. This work activity may also require additional work activities to be notified if undertaken e.g. when a rewire of all circuits includes the replacement of a consumer unit. This does not preclude the reconnection of suitable electrical equipment as agreed with the client. Selection will exclude descriptors 1, 2, 5, 6, 7, 8, 9, 10 & 11.

5. Partial rewire

This is to be used when a partial rewire has taken place, for example when rewiring one or more circuits but not all circuits of a dwelling. This work activity may also require additional work activities to be notified if undertaken. e.g. when a partial rewire includes the replacement of a consumer unit. Selection will exclude descriptors 4 & 6.

6. New installation (new build)

This is to be used when undertaking a new electrical installation in a dwelling or a newly formed dwelling. Selection will exclude descriptors 1, 2, 4, 5, 7, 8, 9, 10, 11 & 12.

7. Lighting/power outdoors

This is to be used when installing fixed electrical equipment such as an external socket-outlet, garden lighting or supply to an outbuilding. Selection will exclude descriptors 4 & 6.

8. Control wiring including that of fire/security/heating/cooling/ventilation systems

This should be used for the installation of any control wiring. Examples include central heating control wiring installations and security alarm systems. Selection will exclude descriptors 4 & 6.

9. ELV lighting within the building

This is to be used for the installation of ELV lighting when the wiring has been installed and terminated on site, other than the installation of pre-assembled CE marked lighting sets which are not notifiable. Selection will exclude descriptors 4 & 6.

10. Electric floor or ceiling heating system

This is to be used for the installation of electric floor or ceiling heating systems. Selection will exclude descriptors 4 & 6.

11. Installation/alteration of a generator/solar voltaic system

This is to be used for the installation/alteration of a generator or solar PV system, for example the installation of a Wind Turbine, microCHP unit or a solar PV system. Selection will exclude descriptors 4 & 6.

12. Upgrade or alteration to means of earthing

This is to be used when the existing earthing arrangements are being updated or altered including the replacement of the earthing conductor. Selection will exclude descriptor 6.

Example electrical works

The examples below are not an exhaustive list and for further clarification or guidance please contact your Competent Person Scheme operator. **Important Note:** Full details of the work undertaken must be detailed on the BS 7671 certification issued.

Scenario 1 – Rewire of all circuits

Existing dwelling has been completely rewired with the exception of the intruder alarm system wiring, which is in a suitable condition for reuse*. The installation consisted of; ELV lighting (other than the installation of pre-assembled CE marked lighting sets) in the kitchen and bathroom, smoke detectors, new consumer unit as well as an external socket-outlet and garden lighting. This type of work activity would require the following selection from the notification list –

4. *Rewire of all circuits*

3. *Replacement consumer unit*

* The reconnection of any suitable electrical equipment must be agreed with the client and recorded on the electrical certification issued.

Scenario 2 – Partial rewires

Existing dwelling has been partially rewired; the wiring to a recently built flat roof extension has been left*. The partially rewired installation consisted of; the installation of new ELV lighting (other than the installation of pre-assembled CE marked lighting sets) in the kitchen and a new cooker circuit. This type of work activity would require the following selection from the notification list –

2. *One or more new circuits, plus*

5. *Partial rewire, and*

9. *ELV lighting within the building*

* The reconnection of any suitable electrical equipment must be agreed with the client and recorded on the electrical certification issued.

Scenario 3 – Installation of central heating control wiring to an existing supply point

The installation has an existing supply point for the new central heating system. The controls are wired from this point to various locations throughout the dwelling. This type of work activity would require the following descriptor:

8. *Control wiring including that of fire/security/heating/cooling/ventilation system*

Scenario 4 – Installation of an additional light fitting to an existing point in a bedroom

The existing installation has no means of earthing and the means of earthing is to be provided by an earth electrode (TT System). This type of work activity would require the following descriptor:

12. *Upgrade or alteration to means of earthing.*

Scenario 5 – Conversion of a large individual dwelling to multiple dwellings

A large individual dwelling has been altered to provide multiple dwellings. The previous electrical installation has been removed and the incoming supply is adequate for the proposed development. Each new dwelling will have its own metered supply. The installation in each dwelling consists of; new consumer unit, lighting and power circuits, smoke alarms, electric floor heating and electric shower. This type of work activity would require the following descriptor:

6. *New installation (new build)*